

President Reichart convened the public meeting of Hanover Borough Council on Wednesday June 23, 2021 at 7:00 PM in the Hanover Borough Council Chamber, 44 Frederick Street, Hanover, PA, as advertised. The meeting was conducted in person and via Zoom Webinar with video presentation.

### **PRELIMINARY MATTERS & OFFICERS' REPORTS**

President Reichart called the regular business of the meeting to order and asked all those in attendance to recite the Pledge of Allegiance followed by a moment of silence.

On roll call the following answered as present: Mrs. Funk, Mr. Hegberg, Mr. Kress, Mr. Lockard, Ms. Pranses, Mr. Reichart, Mr. Roland and Dr. Rupp; Mayor Whitman; Solicitor Shultis; Manager Dunford; and Secretary Felix. Council Members Mr. Chesney and Mr. Hoover were not in attendance.

#### **Presentation**

➤ York County Broadband Update – Hanover Area Chamber of Commerce President Gary Laird apologized on behalf of Silas Chamberlain for his inability to attend this evening's meeting for his presentation. Mr. Laird stated it is best to reschedule the presentation with Silas; Council will find it quite meaningful and informative.

Mr. Laird stated that the Chamber of Commerce will be moving from 146 Carlisle Street to 40 York Street (the old Guthrie law firm) on the second floor.

Mr. Reichart thanked Mr. Laird for his information on behalf of Mr. Chamberlain.

#### **Consent Agenda**

Mr. Roland commented he would like Council to discontinue the consent agendas in order to promote understanding and discussion.

Mr. Reichart will request a discussion on this matter at a later date.

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve the following items on the Consent Agenda:

- a. Approve the minutes of the Council Meeting of May 26, 2021
- b. Finance Items
  - i. Approve Bills for Payment
  - ii. Accept Monthly Financial Statement
  - iii. Accept Monthly Investment Report
- c. Approve Special Event Permit Applications
  - i. Main Street Hanover - June 25<sup>th</sup> Sip & Stroll Event/Bank Lane Closure
  - ii. Hanover High School – November 13<sup>th</sup> – Hawk Hustle 5K & Mile Run
  - iii. David Ross Orthodontics – August 14<sup>th</sup> – Elm Avenue Playground for Patient Appreciation Event
  - iv. Potter's House Church Events – June 25<sup>th</sup> Christian Music Outreach
    1. June 26, 2021 Myers Memorial
    2. July 10, 2021 Wirt Park
    3. Aug. 14, 2021 Moul Avenue Park
    4. Sept. 11, 2021 Wirt Park
- d. Approve Market House Leases
  - i. Sue Reifsnider – Wendy's Works & Writings
  - ii. Jason Gross – Produce
  - iii. Raw Raw Raw Food – Juices and Smoothies
- e. Approve Sewer Credit Request per Resolution #1067
  - iv. Trone Family Trust, 858 Grant Drive - \$652.47

Mr. Roland and Mrs. Funk voted in opposition to the motion. Motion carried.

### **REPORTS OF THE STANDING COMMITTEES**

#### **Council Workshop/Finance & Personnel Committee – Dr. Rupp**

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve replacing two retired staff with one Administrative Assistant to the Finance Director, at no additional cost, to assist with administration, accounting, and data management.

## **REPORTS OF THE STANDING COMMITTEES**

### **Council Workshop/Finance & Personnel Committee – Dr. Rupp**

Mr. Roland made an amended motion for staff to table the decision in order to provide additional information on the new position of Administrative Assistant to the Finance Director position before proceeding with approval, which was seconded by Mrs. Funk.

The Committee discussed replacing one part time retired staff and one full time retired staff; with one full time Administrative Assistant position:

- Mr. Roland asked for an overall plan of the Finance Department, automation, and a plan moving forward.
- Mrs. Funk requested more information on reorganization of the department and a more in depth discussion before a new position in the Finance Department is created. She would also like to see new hires in the police and fire departments before proceeding with this position.
- Mr. Lockard commented that in the future the new position would increase costs in benefits, salary, etc. He asked about the current study for job classification.
- Manager Dunford stated that there is a classification and compensation study underway for non-union positions which does not relate to this position since it will be a union position. A staffing analysis was also proposed for general fund departments, which is different and does not relate to this issue.
- Dr. Rupp stated the approval is critical for Finance Director and Manager support. Descriptions of the duties of the other office staff were compiled and discussed last month. The quality of the operations is very important to provide good services to the citizens.
- Manager Dunford noted that there is currently no staff support for the Borough Manager, and this would be a shared support position with the Finance Director.
- Ms. Pranses stated she feels that 1.5 positions are being replaced with 1 position, and justifies the Administrative Assistant position to support the Finance Director and Borough Manager. No additional funds are being spent. It seems unusual to have no support for the manager and finance director. She sees no reason to table the matter. Ms. Pranses asked Mr. Miller how many hours he commits each week.
- Finance Director Miller noted there are other projects moving through which will require increased staff support; and because this position will support every operating fund, the general fund impact is minimal.
- Mr. Kress asked if it really makes sense for a Finance Director to compile spreadsheets.

Mrs. Funk, Mr. Hegberg, Mr. Lockard, Mr. Reichart and Mr. Roland voted in favor of the motion (*to table the appointment of the Administrative Assistant*); Ms. Pranses, Dr. Rupp and Mr. Kress voted in opposition to the motion. The motion passed with 5 voting in favor of the motion to table and 3 voting in opposition to the motion. Motion carried.

Dr. Rupp asked Council to forward requests to Manager Dunford on specifically what additional information is needed.

President Reichart asked for better direction from Council to staff to provide information.

### **Planning Commission – Mr. Hegberg**

It was moved by Mr. Hegberg, seconded by Ms. Pranses to approve Resolution No. 1326 entitled "Final Minor Land Development Plan for the Greater Hanover Housing Corporation." Motion carried.

### **MAYOR'S REPORT** – Mayor Whitman reported the following:

- May 1st: I volunteered along with a great group of people for Farmers to Families Organization to deliver 2,000 boxes of groceries to local people. The families were so appreciative as we loaded the groceries into their cars. Thank you to The Markets at Hanover and Bourbon Bar and Grill for allowing us to use their parking lots for distribution, the USDA for funding the project, and to Life Discovery Church and Joseph Ritchie for being the liaison and organizers of this helpful and gratifying event.

## **MAYOR'S REPORT**

- **May 15th:** I attended the open house of Valley Forge Restoration Center located on the square. They had refreshments, a prayer service, and free clothing and other items available to the community. They are also planning another community event on June 19th.
- **May 28th:** I visited Texas Hot Weiner Lunch. They have been a staple of downtown Hanover since 1961 when Jim Plakas took it over. His son, Tony, has continued to keep the Texas Lunch a draw with its hot dogs and hamburgers with everything along with their hand dipped ice cream milk shakes. Jim and Tony expressed their gratitude to the people of Hanover for their patronage. It means everything to them. Hanover appreciates having this iconic restaurant in the heart of Hanover at 38 Carlisle Street. I know so many people have fond memories of The Texas Hot Weiner Lunch and of Jim and Tony Plakas.
- **May 28th:** I was pleased to do the introduction and a Proclamation for Main Street Hanover's Memorial Day Hometown Hero Banner Dedication. It is wonderful to drive through downtown and see all the various banners honoring and recognizing our local veterans. This program is so popular they already have a list started for the next time. Thank you to Main Street Hanover and AARP of Pennsylvania for this marvelous community program recognizing Hanover's long military service.
- **May 31st:** I had fun participating in the annual Memorial Day Parade sponsored by the Allied Veterans Council and Hanover Exchange Club. Many citizens and children lined the parade route and waved their American Flags to show their patriotism. There was great participation in the parade with many veterans marching, military vehicles, bands, town officials, Young Marines, Boy and Girl Scouts, Emergency Services, bag pipers, Hanover Area Fire and Rescue vehicles and many more.

Following the parade, I participated in the solemn memorial service at Mt. Olivet Cemetery. It was a beautiful ceremony in honor of the sacrifices of those who never made it out of uniform and answered their nation's call and willingly laid down their lives for our freedom.

Following the Invocation, Penn Twp. Commissioner, Justin Heiland and I were presented with American flags. Veteran and Senator Mastriano gave a speech about the meaning of the day. Immediately after the Benediction, there was a Rifle Salute and Canon Salute by the Allied Veterans and the National Guard. Patriotic music was played throughout with Taps closing out the ceremony. I would like to recognize and thank Chief Marshall Dan Davies for his forty plus years of organizing the community Memorial Day Parade and Services. Well done Mr. Davies. He claims this was his last one, but we will see.....

## **OTHER MATTERS**

### **Communications**

On behalf of Borough Council, President Reichart thanked the RH Sheppard employees for the Baer Avenue Park Cleanup Friday, June 18, 2021. Public Works Supt. Grimm thanked them for their 30 employees with approximately 3 to 4 hours of service in which they helped to spread mulch, and noted their plan to help with future projects. Mr. Grimm thanked them for willingness to assist.

President Reichart reminded all that the July 4<sup>th</sup> Fireworks will be held 9:30 PM at Rear Lowe's off Wilson Avenue.

Ms. Pranses reminded all that the First Annual Pride Fest will be held at Moul Field on Saturday, June 26<sup>th</sup>.

### **Unfinished Business**

President Reichart announced that the Conditional Use Hearing will be Monday, June 28, 2021 at 7:00 PM, Guthrie Memorial Library, Bare Center, Lower Level and Council is reminded that a quorum is necessary, so please plan to attend.


**Public Comment** – none was presented.

## **ADJOURNMENT**

President Reichart thanked all for their cooperation and attendance this evening.

It was moved by Ms. Pranses, seconded by Mrs. Funk to adjourn the meeting at 7:33 PM. Motion carried.

Respectfully submitted,

  
Dorothy C. Felix  
Borough Secretary